

## TRIATHLON TAURANGA Financial Awards

### Purpose

The purpose of this policy is to present the framework to allow the Triathlon Tauranga committee to award financial support to its members who are undertaking significant events or challenges related to triathlon and/or multisport. Such events or challenges may include, but are not limited to, athletes competing at national and/or international level. The amount awarded to each individual is at the discretion of the committee.

### Timeline

A member can apply once each subscription year. Once the application is received it will be reviewed at the next available committee meeting, the date of which will be provided to the applicant. Once the committee has met, the President or the Treasurer will advise the applicant of the committee's decision within 10 working days following the committee meeting. If there is no committee meeting scheduled within a suitable timeframe to consider the application, then an assessment will be made by a panel of 4 committee members and processed as set out above.

### Criteria for eligibility

1. Must be a Triathlon Tauranga member for past 12 months or more.
2. Applicant must be an active member, involved in a component of volunteer work for the club within the previous 12 months.
3. Have not made a previous application within the last 12 months (i.e. only one application per subscription year) – this may include a series of events
4. Be willing and able to:
  - a. a. Produce a written item for the website and/or email newsletter; and/or
  - b. b. Undertake an informal presentation at a Triathlon Tauranga training session or event
  - c. c. Any other tasks required by the committee, such as assisting with volunteering.
5. Items 4 (a) – (c) must be undertaken and completed within 2 months of the event being completed for which the award was given.

### Application (fill in form below)

The application to the committee is by letter, minimum 10 point font, 2 page maximum. The letter needs to include the following information.

1. The event you are planning to enter / complete – include dates / venue
2. Previous experience related to the event you are planning to enter / complete
3. A paragraph summarizing the support you have given the club
4. Your request for funding – detail costings of event / travel requirements / accommodation
5. The letter must include the following statement “I (*insert own name*) agree to use this funding solely for the purposes applied for. I understand that if for any reason I choose not to do the event (unless deemed medically unfit – at which point refund is at the committee discretion) I will be required to return the full value of this award to the Triathlon Tauranga. Failure to do so constitutes a breach of agreement and I will be held liable for the award sum”

There is no appeal process, the committee decision is final. Any modification to this process rests with the committee.

## APPLICATION FORM

<b>Name</b>	
<b>Date</b>	
<b>Event you are planning to enter / complete – include dates / venue</b>	
<b>Previous experience related to the event you are planning to enter / complete</b>	
<b>Your request for funding – detail costings of event / travel requirements / accommodation</b>	

“I \_\_\_\_\_ (Full Name) agree to use this funding solely for the purposes applied for. I understand that if for any reason I choose not to do the event (unless deemed medically unfit – at which point refund is at the committee discretion) I will be required to return the full value of this award to Triathlon Tauranga. Failure to do so constitutes a breach of agreement and I will be held liable for the award sum”

More information can be obtained by contacting the committee via: [info@triathlontauranga.org.nz](mailto:info@triathlontauranga.org.nz)

SEND COMPLETED FORMS TO:

INFO@TRIATHLONTAURANGA.ORG.NZ